

# Grand Commandery of Knights Templar of Virginia

## District Deputy Grand Commander's Official Visit Report.

I herewith report on \_\_\_\_\_ Commandery No. \_\_\_\_\_ Located at \_\_\_\_\_

which I Officially visited on \_\_\_\_\_ and (was) (was not) correctly received.

I conducted the Inspection in accordance with the Tactics, assumed the East, made appropriate remarks and closed the Commandery in due form.

Total Membership \_\_\_\_\_ Number of PLM Members \_\_\_\_\_ Number of KTEF Life Sponsors \_\_\_\_\_

Average Attendance \_\_\_\_\_ Number of members present at my visit \_\_\_\_\_

Number in uniform \_\_\_\_\_ Number of Creations \_\_\_\_\_

1. Has the Commandery the Grand Encampment Ritual Book (black book). Yes \_\_\_\_\_ No \_\_\_\_\_
2. Are minutes kept in permanent form and satisfactorily recorded? Yes \_\_\_\_\_ No \_\_\_\_\_
3. Are the books of the Recorder and Treasurer audited annually and properly? Yes \_\_\_\_\_ No \_\_\_\_\_
4. Did you examine the by-laws of this Commandery? Yes \_\_\_\_\_ No \_\_\_\_\_ Date by-laws approved \_\_\_\_\_
5. Has this Commandery filed its 990N? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, obtain copy and attach to this report.
6. Does the Commander have a planned program for the year? Yes \_\_\_\_\_ No \_\_\_\_\_
7. Has the Commandery the latest Virginia & Grand Encampment C & S? Yes \_\_\_\_\_ No \_\_\_\_\_
8. Did this Commandery participate in any of the District Ritual Schools? Yes \_\_\_\_\_ No \_\_\_\_\_
9. Did this Commandery participate in any of the Grand Commandery Ritual Schools? Yes \_\_\_\_\_ No \_\_\_\_\_
10. No. attended & School? Shenandoah \_\_\_\_\_, Tidewater \_\_\_\_\_, Southwest \_\_\_\_\_, Central VA \_\_\_\_\_
11. Number of Conclaves held since May 1<sup>st</sup> \_\_\_\_\_ Opened Full Form \_\_\_\_\_ Short Form \_\_\_\_\_
12. Annual Dues \$ \_\_\_\_\_.
13. Number of members in arrears in dues? \_\_\_\_\_ Total Amount owed \$ \_\_\_\_\_
14. Fee for Orders \$ \_\_\_\_\_
15. Number of members suspended since January 1? \_\_\_\_\_
16. Number of reinstatements since January 1? \_\_\_\_\_
17. Number of petitions awaiting action \_\_\_\_\_
18. Number of Candidates awaiting Orders \_\_\_\_\_
19. Does the Commandery have the required paraphernalia for conferring the Orders? Yes \_\_\_\_\_ No \_\_\_\_\_

19. Are the Orders conferred in satisfactory manner? Yes \_\_\_\_ No \_\_\_\_ If you do not know explain

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20. Which Order (s) can the Commander confer? Red Cross \_\_\_\_ Malta \_\_\_\_ Temple \_\_\_\_

21. Which Orders can other Commandery Officers confer? Insert Officers name below

RC \_\_\_\_\_

Malta \_\_\_\_\_

Temple \_\_\_\_\_

22. List members proficient in one of the stations in one of the Orders. List Name, Order and Station

Name \_\_\_\_\_ Order \_\_\_\_\_ Station \_\_\_\_\_

Name \_\_\_\_\_ Order \_\_\_\_\_ Station \_\_\_\_\_

Name \_\_\_\_\_ Order \_\_\_\_\_ Station \_\_\_\_\_

Use additional sheet if necessary

23. General Condition of this Commandery. Excellent Good Fair Poor

24. Your confidential opinion relative to this Commandery. Use separate sheet if necessary.

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District Deputy Grand Commander

Within ten days of your visit, send a copy to the Grand Commander, Deputy Grand Commander, and Grand Recorder and keep a copy for your files.